



St. Martin of Tours CATHOLIC SCHOOL

An Independence Mission School

Ms. Jennifer Nobles
Principal

Phone: 215-744-0444
5701 Loretto Avenue, Philadelphia, PA 19124

WE ARE BETTER TOGETHER!
Many People, One Family, Serving Christ

Welcome Back to Families!

Dear friends,

Welcome back for another school year at St. Martin of Tours! The staff has been hard at work this summer getting the building ready for our students to return, and we are excited to welcome them back in a few short weeks.

I am honored and humbled to be stepping into the role of Principal this year. Last year was so meaningful as I got to know your children and the precious gifts they offer in my role as Assistant Principal, and I look forward to deepening those relationships in this new role. Please know that my priority is to continue to keep this school a safe and nurturing environment that offers academic challenges and opportunities for personal development. I am excited at the year ahead!

Future communication from me will be sent in parent newsletters on Thursdays. Please take some time to read them as they will contain important updates and information.

Thank you for the privilege of educating your child, and I wish the best for you and your families this year.

God Bless,

Ms. Nobles
Principal

ATTENTION NEW FAMILIES **NEW FAMILY INFORMATION NIGHT--NEW DATE!!**

Please attend our **New Family Information Meeting** on **Wednesday, August 21 at 4 PM** in the School Gym. Representatives will be there to answer questions related to transportation, CARES, tuition, scholarships, and more!

Back to School Information:

- PreK and Kindergarten parents, please look for a letter and email from your child's teacher regarding a conference date and time on September 3 and 4. Please send your response by August 23.
- Families of students in grades 1-8 will receive a call during the week of August 19 to learn the name of their child's teacher.
- Back to School Night for ALL 1st-8th Grade parents is scheduled for Thursday, September 19 from 6:00-8:00pm. More information on this evening will be distributed as the date gets closer. Please save the date now.



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General School Information:

- School doors will open at 7:40AM each morning for students. **No students will be permitted in the building before 7:40AM unless attending morning CARES or getting breakfast (beginning at 7:30).** Breakfast will be available from 7:30-7:50 each morning. Any students arriving after 7:50AM will need to report directly to the Gym.
- **Car Line:** The Morning Drop Off Procedure for Grades 1 to 8 begins on Wednesday, September 4, Kindergarten & PreK on Thursday, September 5. The procedure is as follows: Cars enter the parking lot through the lane closest to the school building. Teachers and students help children out of the car. **Parents, please do NOT exit your cars. It is important that we keep the car line moving.** We will help the younger children get to their destinations. Cars exit the parking lot via the middle lane and turn right onto Loretto Avenue. Please do not go left because it backs up traffic in the parking lot as well as on Loretto Avenue. Please help us to keep everyone safe, especially the children. A more detailed document showing this can be found [HERE](#). Thank you for your cooperation.
- This is a reminder that **each Friday will be an early release at 1 PM beginning September 6.** Parents who have indicated a need for childcare from 1-3 PM will be notified soon of the plan.
- Student Handbooks can be found on the school website [here](#). Please read these thoroughly as they contain vital information about Saint Martin of Tours, our school policies, and procedures.
- Please see the [September calendar](#) for a list of upcoming events. The [tentative yearly calendar](#) lists general dates and are subject to change once school begins, but please look at this too.
- If you would like to get a head start on some paperwork, fill out this emergency contact form by clicking [HERE](#), print it, and send it into school with your child. These will be sent home and available on parent nights.
- **Tuition is due on the 15th of each month.** Please be timely with your payments to eliminate students being suspended or records held for late or delinquent payments.
- Please visit our school website for general information about our school, teachers, and upcoming events. <https://stmartinoftoursphila.independencemissionschools.org/>

Attendance Matters:

Students **must be in the school doors by 8:00 AM.** Any student not in school by 8:00 AM will be marked late. Next steps will be issued to parents to students who are frequently late for school.

It is vital that students are in school to receive their instruction during the entire school day. Therefore, **no students will be permitted to be picked up from school after 2:00PM without a doctor's note.** Frequent early pick-ups will be tracked and parents will be notified of next steps if needed. **Students should only be picked up early from school for unavoidable emergencies.**

We ask that parents call the school by 12 PM if a dismissal line change is needed.



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Healthy Snacks:

Only healthy snacks are permitted in school for students. **Due to allergies and high sugar intake, no cupcakes, brownies, cakes, etc. are permitted to be sent into school.** This also includes birthdays. Please consider sending in a healthy treat- stickers, pencils, etc. for birthday celebrations. Any unhealthy snacks will be sent back home with students and not distributed.

Student Safety:

The safety of our students and staff is utmost priority. Please ensure that you **bring proper photo identification when entering our school building.** All visitors will be asked for photo ID as well as parents/guardians who are picking up children from school. All visitors and parents will be asked to sign in when entering SMT. Please also remove sunglasses and hats when buzzing in at the main doors before entry.

Please also ensure your emergency contact form includes all the latest information. No students will be released to an adult who is not on the emergency contact list. We will need permission from the parent/guardian for any child leaving who is not being picked up by a named emergency contact.

Upcoming Dates for Opening of School- Please read carefully.

9/3/19: New Students Grades 1-8 only- 12pm Dismissal; PreK and Kindergarten Conferences (AM)

9/4/19: ALL Students Report Grades 1-8 only- 12pm Dismissal; PreK and Kindergarten Conferences (AM); Breakfast begins

9/5/19: Grades 1-8 report for FULL DAY of School; PreK and Kindergarten first day of school 8:15-12:00; Hot lunch begins

9/6/19: Grades 1-8 report for FULL DAY of School with Friday early release at 1 PM; PreK and Kindergarten 8:00-12:00

9/10/19: Grades PK-8th Grade FULL DAY; Before and After CARES begin

9/19/19: Back to School Night for ALL parents Grades 1-8 from 6:00-8:00pm (more info to follow)
